

**Segers Community Volunteer Fire Department
Business Meeting Minutes – August 16, 2012**

The meeting was called to order at 19:04 by Chief Burgess with 9 members present.

The Treasurer's report was presented to the members by Brian Taylor for the months of July. A motion by Matt to accept the report as written was seconded by Jason and carried without opposition.

July's minutes read by John Sevigne. A motion for approval of July's minutes by Adrienne seconded by Sandra and carried without opposition.

Status on Engine 20: Brian stated should be ready tomorrow. Tire (\$675.00), mounting and alignment required. Need a Battery box quote from Sunbelt. Alignment needed. Towing added to quote for insurance. Rear left door needing repair by SVFD after Engine 20 comes back unless insurance requires back door to be added to quote. Box will be installed by Brian. Two front chrome wheel covers need replacing. A broken left rear Red Light to be replaced by SVFD.

Captains' Report: Backup right rear light on Rescue 20 out.

Lieutenants' Report: Nothing to report.

Old Business:

- White board and Gatorade re-approval, Sandra motion, Matt second and carried without opposition.

Association Report:

- Four months behind in checks.
- Smoke/Safe house/Command Center discussion, truck picked up.
- Convention Center setup for Safety Days with volunteers, get dates from Chief. SVFD can send a truck with someone who can assist.
- Passed out information on runs and Wildland Gear training or equipment required.

New Business:

- SOP on vehicle usage – hand out sheets for review of option of SOP by Mr. West (Attorney). Suggested one word change, per IRS Code, on “we expected someone to answer a call” changed to “was anticipated that if they had a vehicle to be on call”. Added a 10 minutes window, with personnel to notify Chief or Assistant Chief on checking out a vehicle. EMT's first choice on vehicles.
 - EMT's at SVFD operate at only BLS unit only no Advance Protocols
 - FF members – what is the definition: anybody on the roster and cover by insurance are able to drive the any of the vehicles
 - Boundaries – what is the definition: 10 minutes from the boundaries of SVFD primary jurisdiction.
- JP motion for No Department Vehicles may be used for personal business or personal errands regardless of circumstances for reasons without compensation to the fire department for that use in the IRS guidelines while in employee use of employer's own vehicles will be used to calculate compensation. Pay for personal usage out of our own pockets. No second, motion dead.
- No running code with Non-Members in Vehicles – pending insurance report from Sam.
- Will modify SOP with changes for review and approval.

John Sevigne – Acting Secretary

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- Have a meeting in the future to rewrite SOP for next meeting.
- Revisit Thermal Camera discussion in future meeting
- Run Reports for accountability of personnel and fire department
- Station Sign (\$1,529.80 sign and installation)
 - Display of Minutes and Agenda on sign or website.
- Radio Antennas: 3 short / 3 long (Matt motion, Adrienne second, carried without opposition)
- Equipment: (Matt motion /Jason seconded, carried without opposition)
 - Nomex Hoods
 - Replacement Helmet Shield Q:5
 - Helmets (Matt/Sandra)
 - Mechanical Gloves
 - Wildland Boots
 - Linemen's Pliers

Members in attendance:

Chief Ron Burgess

Brian Taylor

Johnny Pritchard

Jason Tucker

Jared Winton

Adrienne Liburdi

John Sevigne

Matt Spencer

Sandra Gonsewski

Dustin Wood – Potential New Member

Adjourned at 20:20

Board of Directors

BOD CTO by Johnny Pritchard at 20:23

Motion by John Sevigne to approve the July expenditures was seconded by Brian Taylor and carried without opposition.

Adjourned 20:33

John Sevigne – Acting Secretary