

**Segers Community Volunteer Fire Department
Business Meeting Minutes – September 20, 2012**

The meeting was called to order at 19:07 by Chief Burgess with 10 members present.

The Treasurer's report was presented to the members by Brian Taylor for the months of August. A motion by Adrienne to accept the report as written was seconded by Trace and carried without opposition.

Association Mtg: Talked about FF IDs, FEMA ID \$2,500.00 for photo system, cannot send pictures must be in person to create ID. At City Hall and need to schedule times for personnel, two forms of Government issued ID's are required for picture. Need to go on two different Saturday Morning in groups. ID's are not the accountability tags. New group called Volunteer Organization of America Chapter for resources and supplies in disasters. Questions on funding for group by the government and needs to be audited since part of funding comes from Limestone County 911. How does cooperative mutual aid agreement work with departments? Wildland Grant available we will not apply for. \$1661.85 check arrived and three months behind in checks.

Old Business:

- SOP on vehicle usage – hand out sheets for review of option of SOP by Mr. West (Attorney). Suggested one word change, per IRS Code, on “we expected someone to answer a call” changed to “was anticipated that if they had a vehicle to be on call”. Added a 10 minutes window, with personnel to notify Chief or Assistant Chief on checking out a vehicle. EMT's first choice on vehicles.
 - EMT's at SVFD operate at only BLS unit only no Advance Protocols
 - FF members – what is the definition: anybody on the roster and cover by insurance are able to drive the any of the vehicles
 - Boundaries – what is the definition: 10 minutes from the boundaries of SVFD primary jurisdiction.
- Johnny Pritchard motion for No Department Vehicles may be used for personal business or personal errands regardless of circumstances for reasons without compensation to the fire department for that use in the IRS guidelines while in employee use of employer's own vehicles will be used to calculate compensation. Pay for personal usage out of our own pockets. No second, motion dead.
- No running code with Non-Members in Vehicles – pending insurance report from Sam.
- Will modify SOP with changes for review and approval.
- Have a meeting in the future to rewrite SOP for next meeting.
- Revisit Thermal Camera discussion in future meeting
- Run Reports for accountability of personnel and fire department
- Station Sign (\$1,529.80 sign and installation)
 - Display of Minutes and Agenda on sign or website.
- Radio Antennas: 3 short / 3 long (Matt motion, Adrienne second, carried without opposition)
- Equipment: (Matt motion /Jason seconded, carried without opposition)
 - Nomex Hoods
 - Replacement Helmet Shield Q:5
 - Helmets (Matt/Sandra)
 - Mechanical Gloves
 - Wildland Boots
 - Linemen's Pliers

No concerns or comments of Old Business. Aaron motion, Sandra approved, carried with no opposition.

John Sevigne – Acting Secretary

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New Business: Need vented gas cap for Honda Generator, charging system on Engine 20, measurements needed for battery door. Return the borrow vehicle back to Brindley Mountain. SOP is working, vehicles being taken and used on calls. Equipment reapprove: Nomex Hoods, Shields, Lineman's Pliers, Helmet, Mechanics Gloves, Short Antennas: Dusty motion, Trace second, carried with no opposition. White cloths for rehab: Chief will get, new battery for Medic 20, approval for \$125.00 Trace motion, Matt second, carried with no opposition. Drainage Work: concrete drainage, remove pipe, grade properly, pour concrete, ground work at \$1900.00 approx (general fund), Trace motion, Don second, carried with no opposition. Purchase of coffee machine for \$50: Sandra motion, Adrienne second, carried with no opposition. Purchase Accountability Tags at \$400.00, Chief to look at metal or plastic, Aaron motion, Matt second, carried with no opposition. New Member: Dustin Wood, Dusty motion, Adrienne second, carried with no opposition. Need preventive maintenance sheets for everyone to now check the vehicles off.

Status on Engine 20: Rear left door needing repair by SVFD after Engine 20 comes back unless insurance requires back door to be added to quote, need measurements. Box will be installed by Brian. Two front chrome wheel covers need replacing. A broken left rear Emergency Red Light to be replaced by SVFD.

Captains' Report: Backup right rear light on Rescue 20 out.

Lieutenants' Report: Nothing to report.

Members in attendance:

Chief Ron Burgess
Assistant Chief Brian Taylor
Aaron Hunt
Adrienne Liburdi
John Sevigne
Matt Spencer
Sandra Gonsewski
Dusty Tucker
Trace Cooper
Don Thompson
Dustin Wood (New Member)

Adjourned at 19:46

Board of Directors

BOD CTO by Chief Burgess at 19:48

Motion by Trace Cooper to approve the September expenditures was seconded by Brian Taylor and carried without opposition.

Adjourned 19:50

John Sevigne – Acting Secretary